

October Agenda 10/19

Wednesday / 19 October 2022 / 7:00 PM / ZOOM ONLY!

[PFE PTO ZOOM LINK](#)

AGENDA

Attendees:

Terri Buchignani (Treasurer), Rebecca Desmarais (President), Evelyn Bellinger (VP/fill-in secretary), Jonna Belanger, Jess Quinter, Kris Hall, Sandra Sollenberger, Brenda Hartman, Jamie McClintock, Mary Hodges, Paige Castellanos, Hadar Hoori, Samantha Backer .

1. Principal's Remarks

Jess Quinter: It is a busy time of year!

- Next week begins Harvest Fall Week; Fall parade on Wed 10/26.
- Increased student opportunities. 5th grade has done a great job doing announcements.
- Penguin Ambassador program is every other Friday. The students in the program have lunch together and it's been nice for connectivity.
- Kindergarten had firefighters at school for fire safety week.

2. Introduction of officers & members and least favorite words:

-Everyone is welcome at PTO, we are a community despite meeting over Zoom.

-Special shout out to Paige Castellanos: Congratulations to her daughter Madeleine for the winner of yearbook cover design!

-Tonight we are missing our PTO secretary, Jendy. She's in Florida! Enjoy!

3. Approval of September minutes

Motion one: Jaime McClintock

Motion two: Jonna Belanger

4. Treasurer report and updates:

Terri: shared screen. All of the money is not in the acct yet from the Penguin Shuffle. We did not meet our original goal; we are keeping the donation link open until 10/31.

-\$4,500 through PP; \$200 spent in PP fees

-\$11K in PP; no venmo this year. PP money will be moved this month. NW acct will be closed this month.

-\$6,100 in acct

-PNC acct: 1,700 spent. Plan to have money in reserve at PNC moving forward from NW acct.

-About \$33,000 in the combined bank accts.

5. Penguin Shuffle recap:

-Currently \$20,935.

-Not quite the goal of \$22K, but we are quite excited about the amount that we raised!

-We appreciate any and ALL donations.

-Great to see the kids, no kindergarten pile up this year!

-Great job to Sandy and Jonna for organizing and executing - the streamer tunnel was so great!

-Thanks to the penguin and cha cha slide dancing!

6. Camp out Recap:

-S'mores and stories pivot away from overnight camping due to lower temps at night in the 30's.

-Shorter event for a few hours.

-18 families were signed up for campout and when we pivoted the

RSVP was > 250.

-The volunteer efforts were amazing!

-Heather Higgins brought her scouting troop; THANK YOU! Volunteers made the smores and made them on a table; hot chocolate and apple cider station.

-Thanks to Dr. Titus, Dr. Quinter, and Mrs. Ligetti for reading stories with the kids. Great few hour event!

-Planning again for next year.

-Jonna suggested that a projector would be a nice addition; could get from Surplus reasonably inexpensive.

7. PFE Garden Recap:

-Christina Anderson and Eve Bellinger met with Pam Ford, a Master Gardener with the PSU Extension to discuss two possible in person events including : November: 'Give Thanks for Pollinators' and January: 'Are You Sleeping? The Winter Habitat'. Dates will be confirmed with Dr. Quinter.

-Thanks for the 5th graders helping to mulch. Thanks to Ike Pro Services for the mulch donation!

-Kris Hall mentioned that Jim Flanagan from the Environmental Garden Club is working on a day to install the sign at the pollinator garden.

8. Book Fair - In person October 28-29th - volunteers needs, see sign up genius.

-It will be in person. Approval received today.

-Will start on Wed 10/26 after Halloween Parade; pre sale. Main entrance of school set up. On-line link will be available.

-Teachers will create wishlists and place books in bins for each classroom.

-Email will be sent this week for sign-up genius; 2 hour increments to work the book fair. Kids are welcome to help parents during volunteer slots. If signing up to volunteer, Rebecca will provide small training on the cash register, etc.

9. Outerwear free for all - at book fair - volunteers needed, see sign up: October 28-29

-Last year in January; clothing donation of gently used winter

items; all with intention to make available for those that need it. Requests came from teachers where kids needed snow pants, etc.
-We want everyone in the school to be able to utilize the opportunity to use some handed down winter items. About half of it is sorted into size. Everything is washed and dried. -Mount Nittany Elementary and Middle School is having a similar clothing drive; anything leftover from this event, we will give to Mount Nittany Elementary to use for their event.
-Three clothing racks will be borrowed for this event.

10. Spirit Wear: Jendy leads spirit wear.

-Caroline Banerjee: winner of 5th grade shirt design! Congrats!
-BeeFree Designs with Becky Freeman is our vendor with good turn around and is excellent at communicating.
There will be shirts with a penguin design, non-penguin design, some new designs; including one that has the word 'Hello' in different languages. This year we will have a maroon-out t-shirt for \$8.
-New item this year includes die-cut vinyl stickers; 3 different stickers. All 3 designs for \$5.
-Everything will be running LIVE at www.pfepto.com on 11/1/22. Orders will be done weekly and should be received before winter break.

11. Thankful meal- volunteers needed and vote- \$750, The Hodges Flanagan Team from Kissinger Bigatel & Brower Realtors is sponsoring again!!

-November 21 Thankful meal for teachers and staff at PFE.
-Carter's Table will be supplying the food. Tacos, quesadillas, roaster pork, chili-lime pork, salad and GF and veggie taco for vegetarian option.
-We appreciate the additional support with this.
-Voting for the remainder financials for this event: \$800 Motion one: approved Jonna Belanger
Motion two: Samantha Backer
10 yes, 0 no, 0 abstain

12.5th grade field trip, Fort Roberdeau, May 2023, vote \$850.00 for field trip and buses:

-Kris Hall. It is in Altoona during the school day on school buses. The stations there have been updated since last year. They get a visual of a fort and why there was there and why it needed to stay protected from the war.

-All volunteers run Ft. Roberdeau. -They eat lunch outside and is a nice social studies connection activity from the classroom to hands on.

-We have to cover adult tickets for field trips, buses, fuel costs, medical personnel, etc. A lot that the PTO covers and the penguin shuffle is a big deal for events and field trips for the students.

-We asked for a little bit extra to cover fuel costs if they are elevated.

-Vote for all expenses necessary: \$1,000

Motion one: Jamie McClintock

Motion two: Jonna Belanger

Poll voting: 10 yes 0 no, 1 abstain

13. Any other items

-Music racks have already come in that we voted on last month. They are quite appreciative to have to move in and out of the rooms. -Today we purchased a battery powered leaf blower to use at the doorways for salt and leaves. It was \$179.00

Motion to abstain meeting:

Motion one: Jonna Belanger

Motion second: Jamie McClintock

NEXT MEETING -

WEDNESDAY, November 16, 2022/ 7:00 PM/ Zoom ONLY!

Respectfully submitted by: Evelyn Bellinger

Date Submitted: 10/19/22

Date Approved: _____

PFE PTO Treasurer’s Report

October 18, 2022

PAYPAL Account

Income (9/20/2022 – 10/18/2022)

Budget Category Amount (net)
Penguin Shuffle \$4,505.76
TOTAL PayPal Income: \$4,505.76

Disbursements (9/20/2022 – 10/18/2022)

Date	Description Amount
NONE	
	TOTAL PayPal Disbursements: \$0.00

Fees (9/20/2022 – 10/18/2022)

Budget Category Amount
Penguin Shuffle \$222.24
TOTAL PayPal Fees: \$222.24

October 18, 2022, PayPal Balance: \$

VENMO – Attached to PNC

Income (9/20/2022 – 10/18/2022)

Budget Category Amount (net)

NONE \$0.00
TOTAL Venmo PNC Income: \$

Bank Transfers (9/20/2022 – 10/18/2022)

<u>Date</u>	<u>Description</u> Amount
	TOTAL Venmo PNC Bank
	Transfers:

Fees (9/20/2022 – 10/18/2022)

Budget Category Amount
NONE \$0.00

PFE PTO Treasurer’s Report

October 18, 2022

TOTAL Venmo PNC Fees: \$

VENMO – Attached to Northwest

Income (9/20/2022 – 10/18/2022)

Budget Category Amount (net)
NONE \$0.00
TOTAL Venmo Northwest Income: \$0.00

Bank Transfers(9/20/2022 – 10/18/2022)

<u>Date</u>	<u>Description Amount</u>
	TOTAL Venmo Northwest Bank <div style="text-align: right;">\$0.00</div> Transfers:

Fees (9/20/2022 – 10/18/2022)

Budget Category Amount
NONE \$0.00
TOTAL Venmo Northwest Fees: \$0.00

October 18, 2022, Venmo Balance: \$0.00

NORTHWEST BANK Account

Income (9/20/2022 – 10/18/2022)

Date	Description Amount
09/30/2022	Interest \$0.05
TOTAL Northwest Bank Income:	\$0.05

Disbursements (9/20/2022 – 10/18/2022)

Date	Description Amount
10/11/2022	Venmo; Becky Freeman; Spirit <div style="text-align: right;">\$38.00</div> Wear
10/14/2022	Patrick Feher; Check #1420; <div style="text-align: right;">\$150.00</div> School Supplies (band teacher)

TOTAL NORTHWEST Bank Disbursements:	\$188.00
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PFE PTO Treasurer's Report

October 18, 2022

****Checks in red have not been cashed*

October 18, 2022, NORTHWEST BANK BALANCE: \$6,164.25

PNC BANK Account

Income (9/20/2022 – 10/18/2022)

Date	Description Amount
8/18/2022	Voided Check #1701 (Mary Kate Yestrumkas) no longer at school \$100.00
10/11/2022	Box Tops \$85.10
9/20/2022 – 10/18/2022	18 Wix Deposits \$12,391.75
TOTAL PNC Bank Income:	\$12,576.85

Disbursements (9/20/2022 – 10/18/2022)

Date	Description Amount
9/23/2022	Way Fruit Farm; Check #1635; Kindergarten Field Trip \$366.00
10/5/2022	Credit Card; Amazon.com; Mailbox, PTO Supplies (will be returned) \$75.10

10/10/2022	SCASD; Check #1636; Teacher Request, music stands	\$1,154.97
10/11/2022	Credit Card; Amazon.com; Roasting Sticks (S'mores and Stories)	\$25.41
10/13/2022	Credit Card; Amazon.com; Teacher Appreciation; Coffee	\$56.08
10/13/2022	Credit Card; Amazon.com; Teacher Appreciation; Hot Chocolate pods	\$29.23
10/13/2022	Credit Card; Amazon.com; Teacher Appreciation; Creamer	\$9.43
10/13/2022	Credit Card; Amazon.com; Teacher Appreciation; Tea	\$25.48
10/13/2022	Credit Card; Amazon.com; Teacher Appreciation; Tea	\$25.48

PFE PTO Treasurer's Report

October 18, 2022

TOTAL PNC Bank Disbursements:	\$1,767.18

****Checks in red have not been cashed*

October 18, 2022, PNC BANK BALANCE: \$16,757.76

TOTAL PTO Funds: \$33,948.93

Submitted by: Terri T. Buchignani Date: October 18, 2022

Upcoming Expenses:

Reimbursement for some Penguins Shuffle items

Reimbursement for S'mores and Stories

Thankful Luncheon

Winter Stipends

Warm Wishes Meal